



**BHARAT SANCHAR NIGAM LIMITED**  
(A Government of India Enterprise)

(Establishment-III Section)  
5<sup>th</sup> Floor, Corporate Office, New Delhi.  
Tel: 23310401 Fax: 23725255

No. 250-16/2004-Pers/Estt-III

Dated: 26.06.2018

02nd July

**Immediate/Examination**

To

All Heads of the Telecom Circles,  
Bharat Sanchar Nigam Limited\*  
\*(Only Recruiting Circles)

**Sub: Holding of Screening Test for promotion to the cadre of Sr.TOA(G)---  
Guidelines regarding.**

Sir,

I am directed to say that in the 36<sup>th</sup> National Council Meeting held on 12.06.2018, the Unions have raised the issue of holding of Screening Test for promotion to the cadre of Sr.TOA(G). It is reported that majority of the circles have not conducted the Screening test during the last 5 years. In this regard it is intimated that as per provisions laid in Column-12 of the Recruitment Rules of Sr.TOA(G), there is a provision of Screening Test in respect of eligible cadre officials who do not possess the educational qualification of 10+2 or equivalent. It has already been clarified in the past that no separate communication/instruction with regard to holding of Screening Test shall be issued by Estt./Rectt. branch of BSNL Corporate Office and Circles may conduct the same of their own.

All Heads of the Telecom Circles are hereby requested to conduct Screening Test for promotion to the cadre of Sr.TOA(G) immediately in accordance with the provisions as laid in sub-para 1, 2 & 3 of Column-12 of the Recruitment Rules of Sr.TOA(G)-2007. A copy of the Scheme and Syllabus as has been prescribed vide this office letter of even No. dated 18.09.2006 is enclosed as Annexure-I and Annexure-II. The Screening test shall be conducted as per the aforesaid Scheme and Syllabus.

As confirmation in TOA(G) cadre is mandatory for promotion to Sr.TOA(G) cadre, if there are left out TOA(G) who have not passed the Confirmation test as on date, then Confirmation test may also be conducted in respect of left out TOAs(G) (before holding Screening Test for promotion to Sr.TOA(G) cadre) as per the provisions of the Recruitment Rules of TOA(G) latest by 30.09.2018. All Heads of the Circles are once again requested to ensure that the entire process of holding of Screening Test for promotion to Sr.TOA(G) cadre is completed latest by 31.12.2018.

Encl: Annexure-I & II

Yours sincerely,

(G.P.Vishnoi)

Asstt. General Manager (Estt-III)

Tel: 23310401

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Annexure-2

**SYLLABUS FOR SCREENING TEST OF TOA(G) FOR  
PROMOTION TO SR.TOA(G) CADRE.**

**Eligibility condition for appearing in the Special Screening Test:**

- (a) Confirmed TOAs(G) of the basic grade who are appointed prior to 3.2.2001, and do not possess 10+2 or equivalent qualification.
- (b) Confirmed TOAs(G) appointed on or after 3.2.2001 and having 4 years of regular service in the cadre, and who do not possess 10+2 or equivalent qualification..

**EXAMINATION SCHEME:**

There will be one paper of 100 marks of 2 ½ hours duration. The qualifying marks will be of 40 for OC candidates and 33 for SC/ST candidates. Questions will be of objective type except the paper of English.

**SUBJECTS OF THE QUESTION PAPERS:**

<b>PART-A</b>	<b>:</b>	<b>ENGLISH</b>	<b>30 MARKS</b>
<b>PART-B</b>	<b>:</b>	<b>GENERAL MATHEMATICS</b>	<b>30 MARKS</b>
<b>PART-C</b>	<b>:</b>	<b>ANALYTICAL ABILITY TEST</b>	<b>20 MARKS</b>
<b>PART-D</b>	<b>:</b>	<b>REASONING WITH REFERENCE TO ASSIMILATION AND APPLICATION OF DEPARTMENTAL REGULATIONS</b>	<b>20 MARKS</b>
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<b>TOTAL</b>			<b>100 MARKS</b>
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**PART- A (ENGLISH)**

This paper will be to judge the working knowledge of the official to assimilate training for grade he is being recruited. Main topics are as below:

- i) **GRAMMAR:** NOUN, PRONOUN, ADJECTIVE, ARTICLE, VERB, TENSE, GERUND, ADVERB, PREPOSTIION, CONJUNCTION AND INTERJUNCTION.
- ii) **COMPOSITION:** ANALYSIS OF SIMPLE SENTENCE, TRANSFORMATION OF SENTENCE, SYNTHESIS OF SENTENCE, DIRECT AND INDIRECT SPEECH.
- iii) **COMPREHENSION**

**PART- B (GENERAL MATHEMATICS)**

- i) NUMBER SYSTEM
  - (a) Natural numbers, Whole numbers, Integers, prime numbers, Composite numbers, Fractions, Factors, Multiples, HCM, LCM, Square and Square Roots.
  - (b) Binary number system.
- ii) ARITHMATICS

Simple interest, Percentage, Profit & Loss, Time and Work, Time and Distance, Proportional parts.

**PART- C ANALYTICAL ABILITY TEST**

The objective of this part of the paper is to test the analytical ability. mental ability and general awareness of the candidate related with basic scientific principles. The paper will cover the following aspects:-

- a) Test of Reasoning
- b) Test of Mental ability
- c) Test of General Scientific Awareness.

**PART- D REASONING WITH REFERENCE TO ASSIMILATION AND APPLICATION OF DEPARTMENTAL REGULATIONS**

The objective of this part of the paper is to test the general awareness and reasoning of the candidates with reference to assimilation and appreciation of departmental Rules, regulations pertaining to duties and responsibilities of TOA(G) cadre.

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